

INTERAGENCY COORDINATING COUNCIL ON EARLY INTERVENTION

EXECUTIVE COMMITTEE MEETING

May 18, 2006

MEMBERS PRESENT:

- Theresa Rossini, Chair
- Raymond M. Peterson, M.D.
- Toni Doman
- Arleen Downing, M.D.
- Gretchen Hester
- Rick Ingraham
- Debbie Sarmento

MEMBERS ABSENT:

- Elaine Fogel-Schneider Ph.D.
- Marie Kanne Poulsen Ph.D.
- Beverly Morgan-Sandoz
- Jim Belotti

OTHERS PRESENT:

Attachment A

OPENING REMARKS AND INTRODUCTIONS:

Theresa Rossini called the meeting to order at 10:20 a.m. Self-introductions were made.

REVIEW OF AGENDA:

The agenda was reviewed and discussion on the Health and Wellness Forum, Early Start track, was added under Other Business.

Theresa Rossini indicated that issues surrounding incorrect contact information of Standing Committee members have surfaced. It was decided that all members would update their contact information during the afternoon session.

2006-07 ICC RECOMMENDATIONS:

Kevin Brown distributed copies of the current Children and Family Services Branch of the Department Developmental Services (DDS) organizational chart (Attachment B). Vacancies and recruitment efforts were identified and workload difficulties discussed. It was also announced that Sue Winar was the new Supervisor of the Early Start Local Support Unit at DDS.

Committee members were provided with a copy of the internal document used by DDS to ensure due dates of materials submission and action items affecting the completion of the ICC packet are met (Attachment C). Kevin emphasized that the current dates are tentative, but that DDS would provide a final version when

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available. Rick Ingraham asked committee members if receipt of the ICC packet two weeks prior to the ICC meeting was enough time for their review. Committee members responded that the current process allows sufficient time.

Committee Priorities and Timelines:

The ICC Process and Timeline for the Submittal of 2006 and 2007

Recommendations were reviewed (Attachment D) with the focus on Standing Committee responsibilities for the afternoon. Kevin indicated that the committees were scheduled to identify measurable outcomes associated with their priorities, list corresponding activities, develop action plans, and initiate data requests as required.

STANDING COMMITTEE ASSIGNMENTS:

Theresa Rossini initiated discussion on the process for Executive Committee approval for the Family Resources and Supports Committee's (FRSC) banner change from "Child Care" to "Supports for Children and their Families in Natural Environments". During the discussion Dr. Peterson cautioned that although child care, especially for the medically fragile, was not part of the federal mandate, it was a priority. Rick Ingraham followed by stating that the Executive Committee required more information regarding the reasons for the change and that perhaps the scope of the priority would need to be redefined. It was agreed that during the afternoon session of the FRSC, a list of topics included under the new banner title would be developed and that child care would be included.

The January Planning Session Summary minutes were distributed for reference for the Standing Committees during their afternoon sessions (Attachment B). Kevin addressed the minutes, informing Standing Committee members their afternoon committee sessions would consist of the development of measurable outcomes, identification of activities, and development of work plans noting that the January Planning document addressed the remainder of the planning session.

Dr. Peterson acknowledged the new Community Representatives attendees; Rebecca Carroll, Michelle Morales, Ellen Cervantes and Gwen Lopez for Tony Anderson.

REVIEW OF MAY 2006 AGENDA:

The ICC agenda was reviewed and it was agreed that the special presentation on *Services for Young Children Who Have Vision and Hearing Concerns* would begin at 10:00 in response to the presenters' request due to another commitment. Dr. Peterson thanked Gretchen Hester for facilitating the presentation, who subsequently agreed to introduce the presenters at the ICC General Meeting.

No Action Items were identified.

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2006 ICC SPECIAL PRESENTATIONS:

September 2006 – California Department of Education's (CDE) Desired Results Developmental Profile (DRDP) system. Rick Ingraham will draft a letter to Mary Hudler, Director of the Special Education Division, CDE specifying areas of interest for the presentation.

November 2006 – Dental Care in Young Children – Dr. Peterson will initiate contact with the Anderson Center for Dental Care in San Diego for the presentation.

Ideas for future presentations included:

- Department of Health Services – Early and Periodic, Screening, Diagnosis, and Treatment/Medi-Cal/Managed Care: Nursing Services/In Home Operations on services available;
- Child Care Resource and Referral Network and/or Child Care Planning Council – to establish the impact prior legislation and its associated funding has had on increasing child care capacity for infants and toddlers 0 to 3 years old with special needs;
- Family Resource Centers Network - support through transition; and
- University of California, Davis – autism research and/or the impact the increase in children with autism has had on the early intervention system.

FRCN OF CA'S COLLABORATION WHITE PAPER:

Theresa announced that discussion of the FRCN of California's *White Paper* was deferred for discussion in the afternoon Family Resources and Supports Committee meeting and referenced the write up on page 237 of the May 2006 ICC packet.

PARENT LEADERSHIP AD HOC WORKGROUP:

Efforts to increase parental input at the September and November 2006 meetings will be undertaken by the Parent Leadership Ad Hoc Workgroup. At the workgroup's request, the Executive Committee agreed upon establishing a set time of 10:00 a.m. at each ICC General Meeting for public input in order to enable more parents to attend and share their experiences. It was also recommended that funding be provided to parents prior to attending ICC meetings in order to offset costs. Rick Ingraham responded that travel advances are provided upon request.

Gretchen Hester stated that the workgroup views its role as providing information, outreach, orientation and support, and developing diverse representation, noting that the workgroup does not feel committee recruitment is their primary focus. Rick Ingraham concurred, but added that recruitment efforts should be the responsibility of all member of the ICC.

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Gretchen Hester requested that DDS provide a permanent staff member to the workgroup. Rick Ingraham responded that the request appeared to be valid but that it was a workload issue for his staff and that the request would be re-visited in the future.

OTHER BUSINESS:

Westat Visit Overview: Rick Ingraham reported that WestStat, subcontractor for the U. S. Office of Special Education Programs (OSEP), was impressed with the DDS monitoring process, the involvement of parents on the monitoring teams, and indicated a greater focus on outcomes versus compliance than OSEP. Rick also noted that the Westat team would try to provide DDS with preliminary results of the visit by the end of May.

OSEP Verification Visit Update: The OSEP program monitoring team is scheduled to spend three days at the DDS Headquarters the first week in October, prior to their visit with CDE. It was agreed that the OSEP liaison, Rhonda Spence, would attend the ICC meetings in September with the Executive Committee meeting beginning at 9:30 a.m. to allow time for Ms. Spence to present on early intervention activities at the national level. It was also agreed to inquire if she was interested in conducting a public forum (to be held from 5:00 pm. to 6:30 p.m.) after the general meeting.

Early Start Track at Health and Wellness Forum: Rick Ingraham thanked committee members for their input and identified the Early Start topics that will be presented at the 2006 Health and Wellness Forum.

ADJOURNMENT:

The meeting was adjourned at 12:10 p.m.

STAFF AND OTHERS ATTENDING ICC EXECUTIVE COMMITTEE MEETING

May 18, 2006

COMMUNITY REPRESENTATIVES

Rebecca Carroll
Juno Duenas
Linda Landry
Julia Kingsley
Peter Micheal Miller
Lois Pastore
Sherry Torok

ICC COMMITTEE STAFF

Peter Guerrero
Angela McGuire
Stephanie Myers
Elissa Provance
Virginia Reynolds

ICC STAFF

Kevin Brown
Melissa Campos
Wendy Santos
Patric Widmann

DEPARTMENT LIAISONS

Suzanne Del Sarto
Alison Greenwood
Karen Johnson
Erin Paulsen
Susan Winar

GUESTS

Linda Clark
Colleen Hart
Mindy Newhouse
Robert Powell